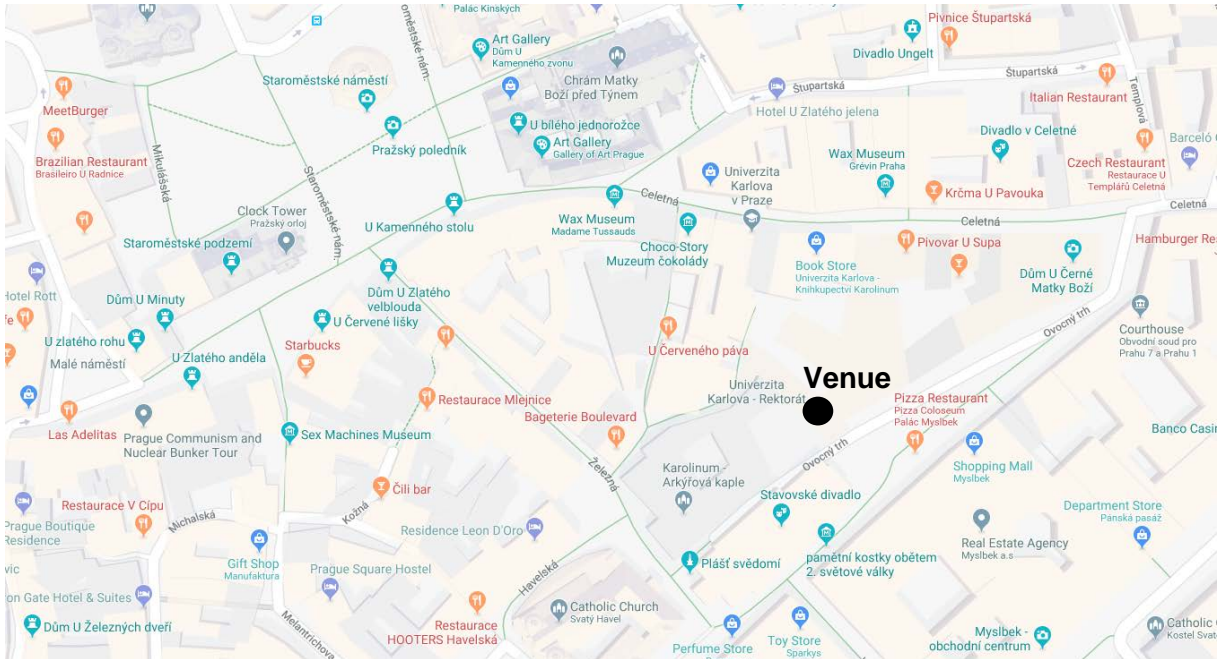


## HUMBOLDT BRIDGE BUILDER 2018

### Practical Information



#### Venue

Charles University

Rektorat

Ovocny trh 560/5

116 36 Praha 1

Room: [Vlastenecký sál](#)

The venue is wheelchair accessible.

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#### Accommodation

Please make sure to book your hotel room well in advance. We will be reimbursing the costs of up to 100 € per night per Person including taxes.

## Humboldt Bridge Builder – Practical Information

Please see the form attached to reclaim your expenses. However, please do get in touch, should you have any problems finding a suitable accommodation.

Hotels within walking distance of the conference venue are:

- [Hotel Astoria](#), Rybná 680/101, 110 00 Staré Město, +420 221 775 711
  - [Design Metropol Hotel](#), Národní 33, 110 00 Staré Město, +420 246 022 100
  - [Hotel Grand Majestic Plaza](#), Truhlářská 1117/16, 110 00 Nové Město, +420 211 159 100
  - [Pension Corto Old Town](#), Havelská 505/15, 110 00 Staré Město, +420 775 414 035
  - [Ibis Praha Old Town](#), Na Poříčí 1076/5, 110 00 Nové Město, +420 266 000 999
  - [Central Hotel Prague](#), Rybná 677/8, 110 00 Staré Město, +420 222 317 220
  - [Perla Hotel Prague](#), Perlová 412/1, 110 00 Staré Město, +420 221 667 777
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### Travel Organisation

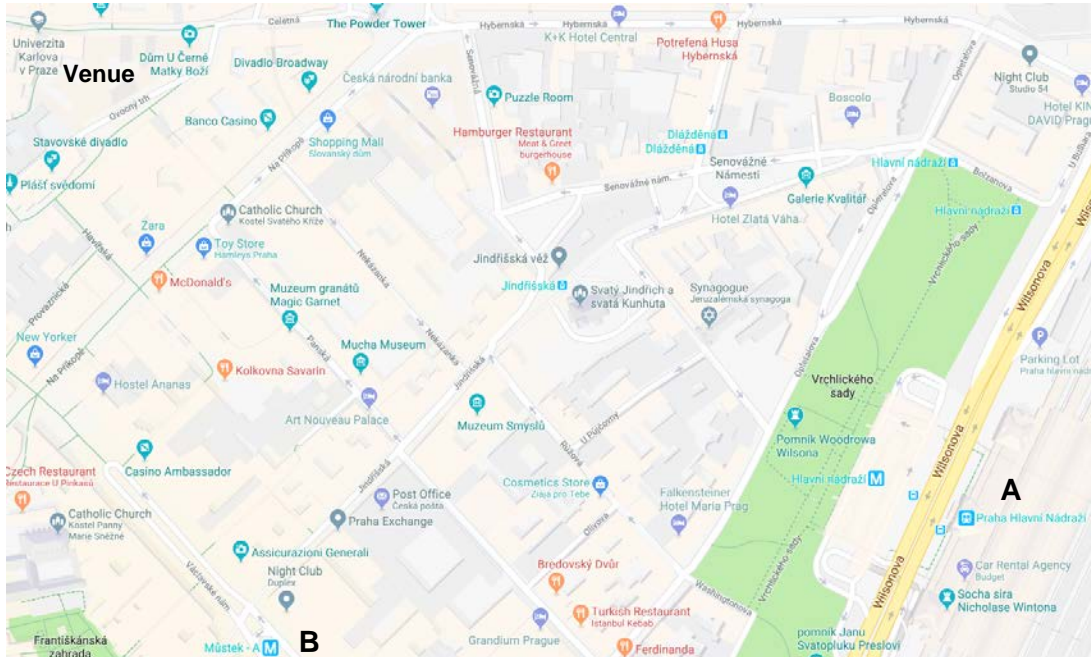
Travel costs (2nd class/economy) for up to a total of 300 € per person may be reimbursed using the claim form attached.

Most international trains arrive at Prague's Main Railway Station Hlavní nádraží (see mark A on map below). Charles University is only a 15 min walk or a short taxi ride away.

Prague's main airport, [Václav Havel Airport](#) is located 20 km west of the city centre. You can make your way to the conference venue from the airport by taking a taxi (600 to 700 Kč, roughly 23-28 €), using the airport shuttle bus or catching a city bus.

The Autobusy Airport Express stops in front of Terminal 1 and will take you in approx. 25 minutes to Hlavní nádraží. Tickets can be purchased from the driver. Public Bus 119 will take you to the metro station Nádraží Veleslavín, where you can transfer to metro line A. The metro stop Můstek is only about 500 hundred meters away from the conference venue (see mark B). Please remember to buy your ticket before boarding the bus.

## Humboldt Bridge Builder – Practical Information



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### How to claim your expenses

Please make sure to keep all relevant travel and accommodation receipts. We will provide 'Travel and accommodation expense claim forms' at the venue and will be happy to assist you with the paperwork.

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### Photo and/or video consent

Video footage and/or photos will be taken during the event, which may or may not include your recognizable image. If you do not wish to have us use your image, please notify us beforehand.

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### Contact

Should you have any further questions or problems please do not hesitate to contact:

**Aleksandra Laski**

Project Coordination Humboldt-Universität

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